

Tilak Maharashtra Vidyapeeth

Gultekdi, Pune 411 037

Internal Quality Assurance Cell (IQAC)

23rd June 2022

Minutes of the meeting

A meeting of IQAC was conducted on Monday, 20th June 2022 at 11.30 a.m. in the meeting hall of the main building.

Prof. (Dr.) Geetali Tilak (Hon'ble Chairman), Prof. (Dr.) Abhijit Joshi (Co-ordinator), Dr. Madhuri Shelke, Mrs. Geeta Joshi, Dr. Hemant Abhyankar and Mr. Shreedhar Deshpande were present for the meeting.

Dr. Pranati Tilak, Dr. Suvarna Sathe, Dr. Ambarish Khare, Dr. C. Sunanda Yadav, Smt. Sarita Sathe and Mr. Rishikesh Kelkar conveyed their inability to attend the meeting.

Dr. Asmita Dani, Dy. Registrar was invited and she attended the meeting.

The following points were presented for discussion at length and decisions were taken unanimously.

1. To take a note of a Schedule for ISO Audit

Decision: IQAC/2022/40

Noted. Hon'ble Chairman informed the members that a mock ISO audit has been arranged during 27th to 29th June 2022 for selected Academic and Administrative Departments.

2. To take a review of programs arranged on the occasion of Yoga Day 2022

Decision: IQAC/2022/41

The Vidyapeeth has arranged various competitions such as Essay Writing, Cooking, Poster and Suryanamakar to celebrate the International Yoga Day on 21st June 2022. Yoga Demonstration is also arranged for the staff and students. A review of preparation for these activities was taken.

3. New Academic Year, i.e. 2022-23 planning

Decision: IQAC/2022/42

Hon'ble Chairman informed the members that Academic Calendar for the new academic year 2022-23 has been prepared and will be sent to all the Departments. Dr. Abhijit Joshi, Coordinator informed the members that, the departments which fall under the purview of various Statutory Councils will follow the respective Councils's guidelines.

4. Planning for Induction Programs / FDP for the newly appointed faculty

Decision: IQAC/2022/43

Hon'ble Chairman informed the members that Faculty Development and Induction Program for the existing and new faculty has been arranged in the month of July 2022. The topics shall be Choice Based Credit System (CBCS) and Cos/Pos (Course Outcomes / Program Outcomes). She also invited the suggestions on any other topic.

5. Review of Academic Bank of Credits Participation

Decision: IQAC/2022/44

Prof. Dr. Abhijit Joshi, Coordinator, taken up this point for review. As per UGC's Guidelines the system of Academic Bank of Credits will be made applicable to the students from this academic year. Hon'ble Chairman informed the members that the Vidyapeeth has registered itself on the ABC portal. It was decided to notify the students about the same and they shall be asked to open their individual account. This will be done in the month of August / September 2022, when the new students joins the Vidyapeeth.

6. AQAR for A.Y. 2021-22

Decision: IQAC/2022/45

Prof. Dr. Abhijit Joshi, Co-ordinator, informed the members that NAAC has notified that the definition of Data Collection Year 2021-2022 for assessment is from 1st June 2021 to 31st August 2022 for NAAC Self-Study Report (SSR) and Data Validation and Verification (DVV) purposes due to Covid-19 pandemic. All the members took note of the same. He also informed the members that notification for filling of AQAR for the year 2021-22, will soon be published by NAAC and we need to start preparing for the same.

7. To arrange a training for teaching/non teaching staff for handling the fire fighting instruments installed at various places in the Vidyapeeth

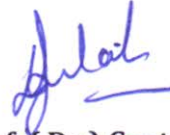
Decision: IQAC/2022/46

Hon'ble Chairman raised the point of training the staff members for handling the fire fighting instruments installed at various important places in the Vidyapeeth. Mrs. Geeta Joshi informed the members that, one of our Alumnus Mr. Rahul Pokharkar, Dnyanada Foundation is ready to do it for us. It was decided that Mrs. Geeta Joshi will give his contact details and IQAC will co-ordinate for planning and implementation of this training for the staff members.

The meeting ended with the Vote of Thanks to the Chair.



Prof.(Dr.)Abhijit Joshi
Coordinator - IQAC



Prof. (Dr.) Geetali Tilak
Chairman - IQAC

INTERNAL QUALITY ASSURANCE CELL
Action Taken Report

Date of the meeting: 20th June 2022

Time : 11.00 a.m.

| Sr.No. | Action Topic | Action Taken |
|---------------|--|--|
| 1 | To take a note of a Schedule for ISO Audit | The concerned departments were informed accordingly. |
| 2 | To take a review of programs arranged on the occasion of Yoga Day 2022 | All the departments were given schedule of the Yoga Day Program |
| 3 | New Academic Year, i.e. 2022-23 planning | The Academic calendar sent to all the departments and accordingly the departments were asked to plan their activities. |
| 4 | Planning for Induction Programs / FDP for the newly appointed faculty | The proposed topics were discussed and new topics were invited from the faculty members. |
| 5 | Review of Academic Bank of Credits Participation | The review taken. The Nodal Officer for ABC is directed to inform the students about the same and ensure that they register on the portal. |
| 6 | AQAR for A.Y. 2021-22 | The reference dates for AQAR 2021-22 were informed to all the faculty members and accordingly each department was asked to collect the required data for filling of AQAR 21-22 |
| 7 | To arrange a training for teaching/non teaching staff for handling the fire fighting instruments installed at various places in the Vidyapeeth | Communication with the concerned organization started. |